

KBIC Youth Program Activity Fund Guidelines

Each fiscal year, a per-child amount is approved by the KBIC Tribal Council. The amount is currently \$250.00. The fiscal year begins on October 1. The fund services the following counties; Baraga, Houghton, Ontonagon and Marquette. A separate Activity Fund Request Form must be completed for each child.

To qualify for the fund;

1. The child must be an enrolled KBIC member or a child of an enrolled KBIC member and both the child and parent/guardian must reside within the same household within the service area.
2. The child must be age 0-17 or in high school.
3. You may be required to provide proof to the Youth & Facilities Coordinator that you have physical custody for the child you are submitting receipts for (court document or signed consent by other parent).
4. Requests that will be paid must fall under one of the following criteria; organized extracurricular activity fees, athletic fees, in or out of school (Example – basketball, gymnastics, skating, hockey, skiing, swimming, football, etc.), athletic equipment (to be used for team sports), camps (sports, bible and culture), school-related activities (such as: Band, Youth in Government, Driver's Education and school pictures) and school clothes. Educational travel is funded and the funding can be banked through the eligible child's high school (7-12 grade) career (banked means each years funding can carryover and be used in the following year(s)).
5. It is the parent/guardians responsibility to keep track of how much is spent for each child. An original receipt for a qualifying purchase must be submitted for all funding reimbursements.
6. Submit the original receipt for purchase made within the past 90 days and completed Activity Fund Request Form to the Youth & Facilities Coordinator who will complete a purchase request form and forward the documents to accounting for processing (processing takes 3-5 days). The Youth & Facilities Coordinator will contact the parent/guardian to make arrangements for issuing the reimbursement check.

(Approved/Amended by Council 11/04/2010)